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Ghani Khan Choudhury Institute of Engineering & Technology

(Centrally funded Institute and Established by Ministry of H.R.D., Govt. of India.)

Office: GKCIET, Vill& Post: Kotwali, Dist: Malda, Pin- 732144, West Bengal

No. GKCIET/Notice/ 1011

Dated: 19-11-2015

24

TENDER FORM

Cost: Rs. 500/- (five hundred) only by Demand Draft in favour of "Accounts Officer, GKCIET, Malda
Form No _____

Sealed Tenders are invited from reputed Agencies having minimum one (01) year experience of running canteen service in Educational Institution/Autonomous Bodies/Government Organization/Public Sectors Undertaking/Private Organization of repute to provide Canteen facilities.

I Shri _____ S/o Mr. _____ Age _____

_____ of Address _____

_____ Contact No. _____ Email ID _____

_____ do hereby undertake that I, as a lessee shall abide by the following Terms and Conditions if the Authority is given to me.

1. Name of Work : Canteen Service at Cafeteria at GKCIET.
2. Earnest Money :Rs. 5000/- (Rupees five thousand) only to be Deposited as interest free Earnest Money along with Tender paper in the form of only demand draft on any Nationalized Bank having its branch at Malda, drawn in of form of **Accounts Officer, GKCIET, Malda**, Earnest Money deposited in any other manner and /or form will not be accepted and the tender will be rejected. Earnest money can be adjusted with the lease amount. If the highest successful bidder doesn't accept the Letter of Intent Earnest money will be forfeited automatically.
3. Lease Money :Rs _____ (Rupees _____) for one calendar year.
4. Security Deposit : Rs. 30000/- (Rupees thirty thousand) only to be deposited within 07 days from the date of receipt of Letter of Intent. Security is refundable on termination of Lease without interest within one month from the date termination/expiry after deducting all dues against the lease. Money receipt relating to deposit of Lease money and security deposit to be produced by the selected Lease well in advance before making the agreement.
5. Duration of Lease :02 years
6. Last date of submitting Tenders : 12:00 hrs. of 14-12-2015.
7. Date of opening of Tenders : 15:30 hrs. of 14-12-2015.

8. Validity of Tender – 03 (three) months from the date of opening of the tender. EMD shall stand forfeited if the tenders backs out within the validity period of 03 months.
9. Termination : Director/Institute Authorities solely reserves the right to terminate the Lease at any time without showing any reason with minimum 24 hours notice period.
10. Director/Institute Authorities reserves the right not to accept the highest or any other tender without assigning any reason.
11. Registration certificate of Trade License, Food License and latest challan of Income Tax, Sale Tax, VAT etc. are to be submitted along with tender documents. Service Tax wherever applicable to be paid by the bidder.
12. The lessor shall allot a Canteen room along with electrical and plumbing fittings to Lessee. All other arrangement to be made at his own cost by the lessee to run the canteen service smoothly. If any repair /loss incurs during tenure of the Lease to the movable/immovable properties of the lessor, the cost of the same to be borne by the Lessee. All required furniture for customer service are to be provide by the Lessee.
13. The Lessee shall be solely responsible for any claim whatsoever by any of its employee relating to workmen compensation, PF, Gratuity, ESI or any other statutory or contractual payment or any violation of provisions of any law or Lease during the period of Lease or at any other subsequent date. Monthly statement to be furnished.
14. No person below the age of 18 (eighteen) years (child labour) be engaged.
15. Lessee shall display an approved rate chart. The rate chart will be mutually agreed by both the Lessor and Lessee. At no point of time lessee shall charge beyond the approved rate from any customer for any item. Tentative agreed rate chart for food items is enclosed.
16. Lessee shall maintain neatness, cleanness & hygiene of the canteen premises and its surroundings. Lessee will also be responsible about the medical fitness of the staff deployed by the lessee.
17. Lessee shall not make any alternation of the fittings and the buildings of the Lessor.
18. Lessee shall not use any fittings, furniture and building for any other purpose other than the purpose stated above.
19. Electricity Bills is to be paid within 07 days from the date of receipt of the bill as per the prevailing Institute rate. Otherwise a fine may be imposed for late payment of bills.
20. The Director/Institute Authorities or any other duly authorized representative shall have the power to inspect the Canteen and its service at any reasonable time.

21. Offer -Lease Agreement to be made between the Institute and the selected Party on Rs. 50/- (Rupees fifty) Non-Judicial Stamp Paper the cost of which will be borne by the bidder.
22. The agreement will automatically terminate on expiry of the period of agreement and the Lessee will hand over the room to the Institute Authority immediately in the same.
23. All disputes will be settled within the Jurisdiction of Hon'ble Malda Court only.
24. Proforma agreement is attached.
25. All pages of Tender Form, Proforma Agreement and enclosed rate chart be signed by the bidder as a token of acceptance of the same.
26. 1. Tender must be submitted in two parts, in two sealed envelopes, clearly marked as (A) "Technical Bid" (B) "Price Bid/Financial Bid". Both the envelope (A & B) is to be submitted in a larger sealed envelope inside which two sealed smaller envelopes "A" and "B" has to be kept.

Envelope "A" should be marked with "Technical Bid" and should contain:

- i. Latest valid Sales Tax Clearance Certificate, Latest VAT Clearance Certificate (If applicable)
- ii. Latest valid Trade license and labour license.
- iii. Latest Service Tax clearance Certificate (if applicable)
- iv. Requisite Credentials
- v. Latest professional Tax Clearance Certificate, if applicable.
- vi. Separate demand draft towards cost of tender paper, if download from website.
- vii. E.M.D. as mentioned.
- viii. Any other mandatory relevant documents required for execution of this work.
- ix. General Tender Document duly signed by the bidders.
- x. Food License from the competent authority.

Envelope "B" should be marked with "Price Bid" and should contain price quote only. Price Bid/Financial Bid will be opened only for those who are technically qualified.


Assistant Registrar
GKCIET, Malda

I have read, understood and accept all the terms and conditions mentioned in the tender form before quoting the tender.

Signature of Tenderer with date



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No. GKCIET/Notice/ 1011

Dated: 19-11-2015

AGREEMENT

24

Agreement for lease of Cafeteria near of Canteen and Hostels of Ghani Khan Choudhury Institute of Technology (GKCIET), Malda.

WHEREAS, I ShriS/O
Address.....
Contact NO....., Email ID..... hereinafter referred to as the Lessee have submitted tender to the Ghani Khan Choudhury Institute of Technology (GKCIET), Malda hereinafter referred to as the Lessor, for running a Student/Staff canteen for the students/staff of Institute, for a period of two years commencing from.....

WHEREAS the Ghani Khan Choudhury Institute of Technology (GKCIET), Malda. has agreed to grant the lease aforesaid as per letter of intent No dated

And WHEREAS the lessee and the lessor have agreed to execute this Agreement.

We agree that:-

1. The lessee accepts this lease of the canteen building for running a canteen for the Students/Staff of the Institute for a period of two years with effect from _____ on the terms and conditions stated herein.
2. The lessee will pay Lease Money of Rs. _____ (Rupees _____) only to the lessor prior to signing to this agreement. Quoted rate should not be less than reserve rate.
3. The lessee will make a security deposit of Rs. 30,000/- (Rupees thirty thousand) only with the lessor which is refundable on termination of the lease after recovery of all dues payable by the lessee to the lessor free of interest. This lease money and security deposit has been deposited with the lessor vide money receipt No _____ dated _____
4. Lessee shall enclose copy of Registration Certificate of Trade License, Food License, and latest Challan of IT, VAT and ST before signing the agreement.
5. The Lessee shall be solely responsible for any claim whatsoever by any of its employee relating to workmen compensation, PF, Gratuity, ESI or any other statutory or contractual payment or any violation or provisions of any law or Lease during the period of Lease or at any other subsequent date. Monthly statement to be furnished.
6. No Person below the age of 18 (eighteen) years (child labour) be engaged.

7. The canteen will remain open during the hours approved by the Student Welfare Committee constituted by the Director/Institute Authorities of the Institute from time to time.
8. The lessee will sale in the canteen snacks and Tea etc. as approved by the canteen committee/Director and at prices to be approved by the Student Welfare Committee /Director/Institute Authorities from time to time. The current rates applicable from _____ day of _____ will be as per Annexure - I which the lessee agrees fully.
9. The approved price list will be exhibited in the canteen as a prominent place by the lessee on a board written using paint.
10. The lessee will ensure that no stale food, snacks etc. are sold in the canteen. If identified a spot fine of Rs. 5000/- (Rupees five thousand) only will be charged on lessee for every occasion.
11. The lessee will not make any sale on credit and the lessor will not be responsible for collection of any dues on behalf of the lessee.
12. The lessee hereby undertakes not to sale or serve to permit any one to sale or serve Tobacco, Liquor, Intoxication preparations, Narcotics, etc. in the canteen. For every breach of this clause a fine up to Rs. 1.0 Lakh may be imposed by the Director/Institute Authorities, GKCIET, Malda on lessee to deposited within 24 hrs. to Institute.
13. The lessee undertakes to maintain good clean, hygiene condition (including medical fitness of the staff deployed by the lessee) of the building, the electrical and plumbing fittings and to make good any loss or damage to such building fittings at his own cost.
14. The lessee will permit the members of the Director/Director's authorized representative to inspect the canteen at reasonable hours and the lessee shall undertake to implement any directions of the Director/ Director's authorized representative issued to the lessee from time to time.
15. The lessee will maintain cleanliness of the canteen and deposit all refuses only at marked location at his own cost.
16. The lessor will provide the lessee with the canteen building with initial electrical and plumbing fittings, it being agree that all repairs and replacements are to be made by the lessee at his own cost, and the lessee will as and when lease is VACATED or terminated, handover to the lessor the building with the electrical and plumbing fitting in the same condition in which they were issued to the lessee except normal were and tear.
17. The lessor will provide electrical fitting along with an energy meter, reading for which shall be taken regularly by a representative of the lessor to record consumption, accordingly electric bill will be raised as per prevailing rates of the Institute and shall be issued to the lessee for payment within the period of 07days. The lessor will not be responsible for any reduction of charges due to non-availability of electric/water supply in unavoidable circumstances. In that case the lessee should make the arrangement of water supply of his own at his own cost and the Institute will not be held responsible for same. Water for drinking, cooking etc. should be used judiciously.
18. The lessee will be subjected to the same discipline as is applicable to the residents of the Institute Campus.

19. The lessee will abide by any other terms and conditions which the Institute and /or the canteen committee on its behalf may impose from time to time.
20. In the event of violation of any of the conditions of this agreement the lessee will vacate the canteen premises forthwith, and the lessee will not have any claim in respect of the unexpired period of the lease.
21. If the lessee keeps, the canteen closed more than 05 days continuously without providing canteen service to the Institute students the lessor shall have the right to take possession of the canteen building to assign the task of canteen service to another agency. So that the same canteen service can re-start. Even the lessor shall have the right to break open the lock/locks to take possession of the canteen building as deemed fit by the lessor.
22. In the event of death of the lessee the lease will stand automatically terminated with immediate effect and the Institute will take Possession of the canteen building forthwith.
23. On expiry of the period of lease, the lessee, will give vacant possession of the canteen building and of the electrical and plumbing fittings and furniture to the lessor within 24 hrs. of expiry of lease period.
24. In the matter of any interpretation and / or dispute in respect of this lease agreement the decision of the Director/Institute Authorities will be final and will be binding on the lessee, signed and delivered by the above on the date and year herein written in the presence of.
25. Under normal situation 30 days notice period is to be served by either party for termination of contract.
26. The Institute reserves the right to terminate lease within 24 hours without assigning any reason to the lessee as and when it deems fit.
27. All terms and conditions as mentioned in the tender document will be binding upon the bidder/contractor/lessee.
28. All disputes will be settled within the Jurisdiction of Hon'ble Malda Court only.

IN WITNESS WHEREOF BOTH THE PARTIES set their respective hands in presence of the witness on the date month and year as given above.

Dated:

Place: Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Malda

Accepted on behalf of the GKCIET, Malda.

Assistant Registrar

Lessee

Witness

Witness



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PRICE AT THE CENTEEN

| SL. NO. | ITEM NAME | QUANTITY | RATE PER PRICE |
|---------|---------------------|--|--|
| 1. | Singara | --- | Rs. 5.00 per piece (50 gm each) |
| 2. | Kachuri | --- | Rs. 4.00 per piece (30 gm each) |
| 3. | Do Pianji | --- | Rs. 4.00 per piece (30 gm each) |
| 4. | Nimki | --- | Rs. 4.00 per piece (30 gm each) |
| 5. | Beguni | --- | Rs. 5.00 per piece (30 gm each) |
| 6. | Potato chop | --- | Rs. 3.00 per piece (30 gm each) |
| 7. | Vegetable chop` | --- | Rs. 5.00 per piece (35 gm each) |
| 8. | Mutton chop | 50 gm. With 15 gm. mutton | Rs. 15.00 per piece |
| 9. | Omlet | One egg | Rs. 10.00 per piece |
| 10. | Egg Pouch | One egg | Rs. 10.00 per piece |
| 11. | Boil Egg | One egg | Rs. 7.00 per piece |
| 12. | MoglaiPorata | Standard Size | Rs. 25.00 per piece |
| 13. | Masala Dosa | Standard Size | Rs. 30.00 per piece |
| 14. | Ghugni | Per plate | Rs. 7.00 per piece |
| 15. | Veg Meal | Minikit/Ratna/Banskathi Rice 150 gm, Dal 50 gm, Bhaja, Seasonal Vegetable Curry 50 gm., Chatni, Papad | Rs. 30.00 per piece (for student, staff) & Rs. 35.00 per piece (for outsiders) |
| 16. | Fish Curry | 50 gm. (fish) | Rs. 15.00 per piece |
| 17. | Meat Curry (mutton) | 100 gm. Mutton | Rs. 50.00 per piece |
| 18. | Egg curry | One egg | Rs. 15.00 per piece |
| 19. | Rasogolla (Big) | --- | Rs. 6.00 per piece |
| 20. | Raj Bhog | --- | Rs. 6.00 per piece |
| 21. | Pantua | --- | Rs. 5.00 per piece |
| 22. | Langcha (Big) | --- | Rs. 10.00 per piece |
| 23. | Sandesh (Big) | --- | Rs. 5.00 per piece |
| 24. | Jelbi | 20 gm. | Rs. 5.00 per piece |
| 25. | LabangaLatika | 40 gm. | Rs. 5.00 per piece |
| 26. | Gaja | 40 gm. | Rs. 5.00 per piece |
| 27. | Balusai | 40 gm. | Rs. 5.00 per piece |
| 28. | Bonde/Bondia | 50 gm. Per plate | Rs. 10.00 per plate |
| 29. | Sweet Card (Red) | 100 gm. | Rs. 15.00 per plate |
| 30. | Sour Card | 100 gm. | Rs. 13.00 per plate |
| 31. | Tea (with Milk) | 35 ml (per cup) | Rs. 5.00 per cup |
| 32. | Coffee | 50 ml. | Rs. 7.00 per cup |
| 33. | Milk | 250 ml | Rs. 10.00 per glass |
| 34. | Soft Drink | | At MRP |
| 35. | Lassi | 250 ml | Rs. 20.00 per glass |

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|-----|---|---|--|
| 36. | Mutton Roll | | |
| 37. | Egg Chop | 55 gm/1/2 egg | |
| 38. | Bread (Modern/Paramount) | 0.5 lbs. | |
| 39. | Veg. Roll | Each | |
| 40. | Egg Roll | Each | |
| 41. | Bread Tost Plain | (2 pcs with butter) | |
| 42. | Paneer Butter Masala | (with 150 gm. Panner) | |
| 43. | Chili Chicken | 150 gm. chicken | |
| 44. | Chicken Curry | 250 gm. Chicken | |
| 45. | Chicken Butter Masala | 250 gm. Chicken, 30 gm. Butter | |
| 46. | Plain roti | With sabji | |
| 47. | Parata | Standard size (plain) | |
| 48. | DhakaiParata | Std. size and quality | |
| 49. | Potato Parata | Std. size | |
| 50. | Chowmin (veg) | Full plate | |
| 51. | Chowmin (Egg) | Full plate | |
| 52. | Chowmin (Chicken) | Full plate | |
| 53. | Fried Rice (veg) | Full plate (125 gm. India Gate Basmati) | |
| 54. | French Toast | One pc. | |
| 55. | Veg Sandwitch (with tomato, onion, cucumber etc. with 4 pc. Breads) | 150 gm. | |
| 56. | Kashmiri Alur Dum | 200 ml. | |
| 57. | Squash (sarbat) with aquash | | |
| 58. | Bread Butter (toast) with sugar/pepper | | |
| 59. | Bread egg toast (egg+4pc of breads) | | |
| 60. | Egg MuglaiParata | | |
| 61. | Chicken Biryani | | |
| 62. | Ice cream (amul) | | |
| 63. | Ice cream (quality) | | |
| 64. | Ice-cream (Amul/quality/chocobar) | | |

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